

# MINUTES

**Meeting:** MELKSHAM AREA BOARD  
**Place:** Melksham United Church  
**Date:** 5 September 2018  
**Start Time:** 7.00 pm  
**Finish Time:** 9.15 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Pat Aves, Cllr Hayley Illman, Cllr Jonathon Seed (Vice-Chairman), Cllr Roy While, Cllr Jon Hubbard (Chairman) and Cllr Phil Alford

### **Wiltshire Council Officers**

Rhys Schell – Community Engagement Manager  
Kevin Fielding – Democratic Services Officer

### **Town and Parish Councils**

Broughton Gifford Parish Council – Angela Andrews  
Bulkington Parish Council – Paul Bennett & Ian Pendlebery  
Melksham Town Council – Terri Welch  
Melksham Without Parish Council – Teresa Strange, Alan Baines & Paul Carter

### **Partners**

Transwilts Cic – Graham Ellis  
Melksham Community Area Partnership – Colin Goodhind  
Melksham Seniors – J Law

**Total in attendance: 48**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
33	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everybody to the Melksham United Church for the meeting of the Melksham Area Board.</p> <p>The following Chairman's Announcement contained in the agenda pack was noted:</p> <ul style="list-style-type: none"> <li>• Annual Electoral Canvass</li> </ul>
34	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Inspector James Williams – Wiltshire Police</p>
35	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the meeting held on Wednesday 6 June 2018 was confirmed as the correct record</b></li> </ul>
36	<p><u>Declarations of Interest</u></p> <p>Cllr Jon Hubbard – Young Melksham grant funding application (Chairman of Young Melksham – will not vote on this application)</p>
37	<p><u>Melksham Community Campus</u></p> <p>John Thomson - Deputy Leader and Cabinet Member for Communities, Campuses, Area Boards and Broadband gave the Campus update.</p> <p>Points made included:</p> <p>The Budget</p> <ul style="list-style-type: none"> <li>• That £15.2m had been allocated for the new centre.</li> <li>• That this budget included £150k funding support for indoor bowls future facility, MUGA and four new tennis courts.</li> <li>• Working with the design team and QS to refine and finalise detail and specifications.</li> </ul>

- That the project had to be delivered on budget.

#### New centre facilities

- Atrium and café
- 6 Lane 25-meter pool with accompanying learner pool
- Wet and accessible change
- 6 Court Sports Hall
- Dry change facilities
- Fitness suite – 75 stations
- Fitness studio
- Library
- Office accommodation (third party)
- Small meeting room
- Multi Use Games Area (MUGA)
- 4 x tennis courts
- GP Surgery – stand alone
- Investment in Outdoor Bowls

#### Community campus delivery timeframe

- Planning application submission and public consultation – end of 2018
- Finalise site layout and centre design
- Procure contractor and appoint
- Development work starts - autumn 2019
- Completion of centre - end 2020
- New centre opening - early 2021

#### Canberra Update

- The Canberra site was declared surplus as part of the campus programme.
- Much of the land is held in trust. Our obligations under the trust mean that it is not viable to sell all of the site.
- The Youth Centre – This will not be sold. We are working with Young Melksham to extend their lease.
- The Children's Centre – The Children's Centre will continue with their current lease.
- Options for the land outside the trust will be considered, including a

declaration to give permission to dispose of surplus land.

#### Christie Miller Sports Centre – update

- That the centre had been operated by Places for People on behalf of the council.
- That Wiltshire Council had always stated that there would be no further investment in this building.
- Any cost would be met from new campus budget.
- That the building had been kept functioning for as long as possible.
- Recent 5 year fixed wire testing highlighted had raised concerns, risks and urgent need for work.
- The cost of work required was prohibitive – with the need to address asbestos and water ingress in roof.
- That Wiltshire Council had to ensure staff and user safety and provide best value for the taxpayer.

#### Christie Miller Sports Centre – Options

- The cost of the works required to complete investigations and rectify all outstanding issues - £1m.
- That the re-provision of facilities was given due consideration.
- That the cost of re-providing Studio and Fitness Suite- £300,000. This would not have included any other provision.
- The above options would have had to be funded from the campus budget. If this money had been spent the campus would no longer be viable.

#### Christie Miller Sports Centre – closure process

- That there was no option but to close Christie Miller Sports Centre.
- That the centre would close on Friday, 19 October 2018.
- Wiltshire Council were working with Places for People to inform staff and customers.
- Staff are being informed this evening – Wednesday 5 September 2018.
- Most staff would be accommodated at other sites.

- Memberships would be transferred to Melksham Blue Pool as host site plus adult premium members could use facilities at Wiltshire Council sites.
- That Wiltshire Council would look to re-locate clubs to other centres wherever possible.
- That Wiltshire Council would continue support the re-location of the Indoor Bowls Club, with an allocated £150k capital pledged towards a facility.

#### Questions

Would there be residential on the site?

*a. Yes*

Would the Assembly Hall be closing?

*a. That there were no plans to close the Assembly Hall and that this would be a Town Council decision.*

What would happen to the public footpath that ran through the Melksham House site during the build?

*a. The footpath would likely remain, it may however have to be re-routed during the build. Rhys Schell advised that he would find out an answer and come back to the resident as soon as possible.*

Would established trees be protected wherever possible?

*a. Yes, and extra trees would be planted.*

Would there be squash courts?

*A. No.*

Can you not extend the life of Christie Miller?

*a. No, money spent on the up-keep of Christie Miller was money that cannot be used to fund the campus build.*

Would the GP Surgery staff use the campus car parking spaces?

*a. No, they would have their own allocated car parking.*

Would the campus car parking be free?

*a. It would be free to the leisure centre users.*

Had the £150,000 been ring fenced by Wiltshire Council for the Indoor Bowls club?

*a. The £150,000 would eventually go back into the campus kitty if the Indoor Bowls club didn't take up the offer from Wiltshire Council.*

With Christie Miller closing during October 2018 and the new campus leisure

	<p>offering now not being operational until sometime in 2021, there would be a gap in leisure provision in Melksham.  <i>a. Wiltshire Council would work with affected groups to try and relocate them until the campus opens.</i></p> <p>Will access to the campus only be through the Market Place?  <i>a. Yes.</i></p> <p>How many houses would form the residential part of the site?  <i>a. As Melksham House was a listed building. It was likely that the residential offering would be sheltered housing, however, this is all to be confirmed.</i></p> <p>Would there be two way traffic in and out of the campus?  <i>a. Yes, the entrance would be made wider as part of the build.</i></p> <p>The Chairman thanked Cllr John Thomson for his update</p>
38	<p><u>Community Connections project update - Carer Support project</u></p> <p>Lizzie Rapley from Carers Support Wiltshire gave a short presentation that outlined Carers Support Wiltshire's local project that aimed to tackle social isolation and loneliness.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That Carers Support Wiltshire were planning to deliver postcards to over 16,000 homes in the Melksham community area this autumn.</li> <li>• The aim was to reach lonely and isolated people, regardless of circumstance, and connect them with appropriate social groups and support services.</li> <li>• Carer Support Wiltshire (CSW) was a local charity that supported unpaid carers.</li> <li>• There were over 47,000 carers in Wiltshire.</li> <li>• Carers were 37% more likely to report feelings of loneliness.</li> <li>• 75% of people who were regularly lonely did not know where to find support.</li> <li>• That anew approach was required to reach those most affected by loneliness.</li> </ul> <p>The Chairman thanked Lizzie Rapley for her presentation</p>

39	<p><u>Melksham Community Area Family Learning Festival 2018</u></p> <p>Rhys Schell - Melksham Community Engagement Manager gave a brief overview of the 2018 family learning festival programme for Melksham.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That the event would be held during October and November 2018.</li> <li>• That funding from Tesco had been secured.</li> <li>• That information leaflets were being distributed to all local schools.</li> </ul> <p>The Chairman thanked Rhys Schell for his update</p>
40	<p><u>Melksham Young Persons project outline</u></p> <p>Cllr Phil Alford outlined how the 2018/19 allocation of funding for young people would be spent.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That the Melksham Area Board was devolved funding from Wiltshire Council each financial year to support the delivery of positive activities for young people aged between 13 – 19 years.</li> <li>• Typically this funding had been used to support existing local provision offered by local organisations.</li> <li>• That the Area board were looking to commission an organisation to deliver an intervention and support project that looks to work with some of the most vulnerable young people within our community area.</li> </ul> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>That the Area Board approved the project proposal and allowed the Community Engagement Manager to move to the procurement stage</b></li> <li>• <b>That the Area Board ringfenced a maximum of £10,000 of youth funding for this project</b></li> </ul> <p>The Chairman thanked Cllr Alford for his presentation</p>

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Area Board sub groups

Melksham Wellbeing Group – Cllr Aves

To include any Wellbeing grants

**Decision**

**Wiltshire and Service Users Network – The Singing Group, Neurological Choir in Seend awarded £1,980**

**Decision**

**Age UK Wiltshire – Fitness and Friendship Club in Bowerhill awarded £1,000**

Community Area Transport Group – Cllr While

To include recommendations to the Area Board

- That the following issues are closed: 4789, 5132, 5256, 5326, 5327, 5328, 5284, 6089, 5682, 6236
- That issue 6166 be moved to the Priority List and that £80.00 be allocated for this work

Coronation Road area 20mph request

The implementation of a 20mph speed limit reduction was considered by the CATG in June 2018. The following roads were assessed as part of the 20mph assessment:

Coronation Road, Martigny Road, Milton Avenue, Sangster Avenue, Pembroke Road, Somerset Crescent, Williams Close, Rowley Place, Thackery Crescent, Byron Close and Ruskin Avenue

The implementation had a guide cost of £13,000.00 - £15,000.00. Melksham Town Council had agreed a £5,000 contribution. The CATG were yet to confirm their allocation of funding for this project. The Area Board were asked to consider a £5,000 contribution from the Community Area Grants funding

**Decision**

- **That the Area Board agreed a £5,000 contribution from the Community Area Grants funding**



42	<p><u>Written Partner Updates</u></p> <p>The following written partner updates were noted:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police</li> <li>• Dorset and Wiltshire Fire &amp; Rescue Service</li> <li>• Wiltshire CCG</li> <li>• Healthwatch Wiltshire</li> <li>• Melksham Community Area Partnership</li> <li>• TransWilts CIC</li> <li>• Melksham Seniors Forum</li> </ul> <p>The Chairman thanked all partners for their updates</p>
43	<p><u>Grant Funding</u></p> <p>The Area Board members are asked to consider five applications to the Community Area Grants scheme and two Youth Funding Applications:</p> <p>Community Area Grant applications</p> <p><b>Decision</b>  <b>Semington Village Hall Management Committee awarded £2,500 for Semington Village Hall - Doors and Windows Replacement</b></p> <p><b>Decision</b>  <b>TransWilts CIC awarded £5,000 for Melksham Station Community Building subject to other funding streams being awarded</b></p> <p><b>Decision</b>  <b>Broughton Gifford Safer Access Group awarded £500 for New Seats Broughton Gifford Play Area Cemetery</b></p> <p><b>Decision</b>  <b>Bulkington Parish Council awarded £928 for Defibrillator</b></p> <p><b>Decision</b>  <b>Melksham Town Council awarded £1,500 for Benches</b></p>

	<p>Youth Funding Applications</p> <p><b>Decision</b>  <b>Young Melksham awarded £5,000 for Young Melksham - No Limits Club</b></p> <p><i>Note: Cllr Seed in the Chair for this application. Cllr Hubbard did not vote</i></p> <p><b>Decision</b>  <b>Melksham Rugby Football Club awarded £511.60 for Melksham RFC Girls Rugby equipment</b></p>
44	<p><u>Public questions</u></p> <p>There were no public questions</p>
45	<p><u>Close</u></p>